

VISTA OAKS MUNICIPAL UTILITY DISTRICT

AGENDA

January 9, 2023

TO: THE BOARD OF DIRECTORS OF VISTA OAKS MUNICIPAL UTILITY DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Vista Oaks Municipal Utility District will hold a regular meeting on **Monday, January 9, 2023, at 12:00 noon at the offices of Gray Engineering, Inc., 8834 N. Capital of Texas Highway, Suite 140, Austin, Texas.** The following matters will be considered and may be acted upon at the meeting:

PUBLIC COMMENT

1. Citizen's communications and Board member announcements;

CONSENT ITEMS

(These items may be approved collectively or individually. Any of these items may be pulled for discussion at the request of any member of the board.)

2. Minutes of September 12, 2022 meeting;
3. Revised District Registration Form;
4. Bookkeeping Services Agreement with Bott & Douthitt, PLLC (renewal);
5. Landscape Maintenance Agreement with Priority Landscapes, LLC (renewal);

AUDIT ITEMS

6. Audit of District's Financial statements for fiscal year ended September 30, 2022, including report from McCall Gibson Swedlund Barfoot PLLC, approval of audit report and client representation letter, and authorizing filing of audit report;

ANNUAL REVIEW ITEMS

7. Water conservation and drought management, including Resolution Confirming Annual Review of Water Conservation and Drought Contingency Plan and Updating Water and Wastewater Utility System Profile;
8. Resolution Confirming Annual Review of Written Procedures for Post Bond Issuance Federal Tax Compliance;
9. Annual review of Identity Theft Prevention Program, including:
 - (a) Report from operator on administration of and compliance with Identity Theft Prevention Program;
 - (b) Resolution Confirming Annual Review of Identity Theft Prevention Program;

10. Resolution Confirming Annual Review of Code of Ethics and Financial Investment, Travel, and Professional Services Policies and Investment Strategies; Amending List of Qualified Brokers; and Confirming Designation of Investment Officers;

DISCUSSION/ACTION ITEMS

11. Subcommittee appointments;
12. Wholesale water and wastewater service, including update on City of Round Rock wholesale rate increases and rate appeal;
13. Security report and related matters;
14. Report from District's engineer, including proposal for installation of replacement handrail along Sam Bass;
15. Report from District's bookkeeper, including approval of fund transfers and payment of bills and invoices;
16. Report from District's general manager and utility operator regarding:
 - (a) Utility operations and projects, including:
 - (i) Water accountability;
 - (ii) District facilities, including recommendations regarding any necessary repairs and maintenance;
 - (b) Billing and collections, including past due accounts, write offs, adjustments and customer service;
 - (c) Solid waste and recycling services and related matters;
 - (d) Re-evaluation of fuel surcharge;
 - (e) One-time notice to customers regarding late fees and disconnections during an extreme weather emergency for nonpayment in compliance with Public Utility Commission rule 16 TAC §24.173(d);
17. Website development and maintenance;
18. Future agenda items and meeting schedule.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073) discussing personnel matters (Section 551.074); discussing security personnel or devices or security audits (Section 551.076); or discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



By: Jenn Scholl
Jenn Scholl

Attorney for the District

The District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.